



Palisades Middle School PTO Meeting Minutes for November 18, 2021

Call to Order

A meeting of the Palisades Middle School PTO was held at the PALMS garden [4710 Durham Road, Kintnersville, PA 18930] on Thursday, November 18, 2021, and was called to order at 3:08 p.m.

Attendees

Annie Catalano, Sarah Landwehr, and Michelle Horvath

Approval of Minutes

The minutes for the October meeting were approved with a spelling correction to Dr. Scheibenhofer's name and a date correction in the banner title.

Reports

Dr. Karl Scheibenhofer - absent due to a death in the family. Annie will touch base with him about some questions when he returns to work.

Cheryl Stevens submitted a paper copy of the treasurer's report. The main account balance is \$3,664.73 (deposits were \$720.20 and withdrawals were \$163.53) and the petty cash balance is \$87.00. The treasurer's report was reviewed and approved.

Old Business

Staff Fall Conference Pot Luck: Rather than grab bags, we are making heatable meals. Annie was able to pick up supplies at the restaurant supply store. We divvied up the containers for each of us to make 25 meals of various options. Annie is making several soups and Michelle is making chili. Sarah will make sure there are gluten-free meal and dessert options for special requests. Annie will stop in the cafeteria around 11:30 am on Tuesday, November 23 to check on setting up the tables. We will arrive with food between 3:30-4:00 pm so teachers can pick up a meal when they are free.

Spirit Wear: Orders arrived and were handed out. We have not received payment for a large order. It was discussed that we use the items to fill future orders or we sell the items in the school store as "overstock items." Sarah offered to advertise the items on the Facebook page and Dr. Scheibenhofer could mention them in the newsletter. On a second order, there was a mistake by the parent who ordered the wrong size. Annie has the correct sizes and will swap once the wrong items are returned. These will also be sold as overstock.

Cornhole Tournament dates: The date has been set for February 11, 2022. More details will be discussed at the next meeting.

School Store: The school store opening continues to be successful. Cheryl is purchasing replacement stock for the most popular items - slime, various eraser sets, and stress balls. The store is operating in the black with a balance of \$80.

Red Ribbon Week: It was a successful week of student participation.

Half-page Ad to Support HS Play: A \$25 payment was made to place a congratulations ad for the cast of the play, *Clue*.

New Business

Sign up Genius Donations to Date: Sarah brought a spreadsheet showing the food donations. Most signups have been filled by parents. Annie will pick up the following at Costco: cases of water, disposable utensils, dessert items, and rolls. Sarah will pick up apples.

Holiday Sweets Bag: Annie will check with Dr. Scheibenhofer if there is a specific day that would be best to have the bags available for the teachers. Once this is determined, we can set a delivery date for the parents to drop off donated items to make 73 bags. Sarah will create a sign-up genius for chocolate, candy, and treats (brownies, cookies, etc.) packaged in zip lock bags. This will be posted on the Facebook page and Dr. Scheibenhofer can provide information in his weekly newsletter starting the first week of December.

Additional Comments/Discussion

Whatever happened to the pettable pumpkin????

Announcements

The next meeting will be held Thursday, December 16, 2021, at PALMS (outdoor garden or FCS room – weather permitting) at 3:00 pm.

Future dates for the year: January 20, February 17, March 17, April 21, May 19.

The meeting was adjourned at 4:03 pm.

Respectfully submitted,
Michelle Horvath